

Rock Creek School Safety Plan

All Specific information related to AM/PM for Rock Creek that is not found below, can be found [here](#)

Resources

[RUSD Reopening of Schools Guidance](#)
[CDPH Industry Guidance: Schools and School-Based Programs](#)
[Health and Safety/PBIS Presentation](#)
[Health and Safety/PBIS Toolkit](#)
[Responding to COVID-19 Outbreaks in the Workplace](#)
[CDPH FAQs](#)

Promote Healthy Hygiene Practices

Teach and reinforce washing hands, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes among students and staff.

- Train students on new expectations via PBIS lessons.
 - [Recess Expectations](#) (DONE)
 - [Lunch Expectations](#) (DONE)
 - [Bathroom Expectations](#) (DONE)
 - [Hallway Expectations](#) (DONE)
 - [Front Office Expectations](#) (½)
 - [Wearing Masks Social Story](#) (Done)
 - [Washing Hands Social Story](#) (Done)
 - CLASSROOM Expectations (for movement, social distancing, own belongings, etc...)
- Additional signage/markers will be posted on campus and in classrooms as needed.
- Signage will be posted reminding students and staff of health and safety protocols.

Develop routines enabling students and staff to regularly wash hands at staggered intervals.

- All classrooms will have wall mounted hand sanitizer dispensers.
- Students will be encouraged to regularly wash their hands using the classroom sink.
- Students will be reminded to wash their hands after using the restroom.
- Students reminded to wash hands before snacks at playground designated area. (see Playground Zone map)

Ensure Teacher and Staff Safety

Teach and reinforce use of face coverings, or in limited instances, face shields.

- **Indoors:** Face coverings are required at all times by all individuals on a school campus indoors.
- **Outdoors:** Face coverings required all times by all individuals when physical distancing is not feasible.
 - All staff, all students in grades TK-12, and any visitors on campus.
- Face Coverings = Mask/Shields with Drape
- In limited situations where a face covering cannot be used for pedagogical or developmental reasons, (i.e. communicating/ assisting young children or those with special needs) a face shield can be used instead of a cloth face covering while in the classroom as long as the wearer maintains physical distance from others, to extent

practicable.

- Staff must return to wearing a face covering outside of the classroom when physical distancing is not feasible.

Schools must exclude students from campus if they are not exempt from wearing a face covering under CDPH guidelines and refuse to wear one provided by the school.

- If a student refuses to wear a face covering, the student must be excluded from on-campus instruction, unless they are exempt, until they are willing to wear a face covering.
- Students excluded on this basis will be offered other educational opportunities (RVC)
- Students who forget to bring a face covering to school can be assigned one in the main office.
 - Teacher will send the student to the office to receive a face mask from Michele/Lisa.

Conduct all staff meetings, professional development training and education, and other activities involving staff with physical distancing measures in place, or virtually, where physical distancing is a challenge.

- All meetings held virtually

Minimize the use of and congregation of adults in staff rooms, break rooms, and other settings.

- Staff will be responsible for determining 6 feet of social distancing (to the extent feasible).
- If a particular room is deemed too full, staff will find an alternate location (including patio).
- [School Site Office Protocol \(Students / Parents / Employees\)](#)

Implement procedures for daily symptom monitoring for staff.

- [Employee Self Screening Check List](#)
- [Know the Symptoms - CDC \(Poster\)](#) Placed in all staff mailboxes to be put up in classrooms

Intensify Cleaning, Disinfection, and Ventilation

- Clean and disinfect frequently-touched surfaces within schools daily, and throughout the day as practicable, by trained custodial staff.
- Use cleaning products for use against COVID-19 on the Environmental Protection Agency (EPA) approved list “N” and follow product instructions.
 - Use disinfectants labeled to be effective against emerging viral pathogens, following label directions for appropriate dilution rates and contact times. Provide employees training on manufacturer’s directions, on Cal/OSHA requirements for safe use and as required by the Healthy Schools Act, as applicable.
- Custodial staff, that are responsible for cleaning and disinfecting school sites, will be equipped with proper protective equipment, including gloves, eye protection, respiratory protection and other appropriate protective equipment.
- Cleaning and disinfecting guidelines will be established to ensure safe and correct application of disinfectant and to keep products away from children’s reach (stored in a space with restricted access).
- Cleaning and sanitization supplies will be made available in the event a teacher desires to perform additional classroom cleaning/sanitization.
- A cleaning log will be displayed in each classroom/bathroom.
- [Custodial Cleaning Procedures for Hybrid](#)

Implementing Distance Inside and Outside of the Classroom

Create a AM/PM schedule allowing students to be in-person on campus in small groups

ALL AM/PM Information for Rock Creek found [here](#).

Divide students into alternating AM/PM schedule

See link above for rosters

Classroom/Instructional Spaces

Minimize movement of students and teachers or staff as much as practicable. For example, consider ways to keep teachers with one group/cohort of students for the whole day.

SOAR intervention will only occur within the classroom (including via electronic groupings with IA's).
6th Grade Departmentalization movement between classes will occur with teachers not students.

Maximize space between seating and desks. Distance teacher and other staff desks at least six feet away from student desks. Consider ways to establish separation of students through other means if practicable, such as, six feet between desks, where practicable, partitions between desks, markings on classroom floors to promote distancing or arranging desks in a way that minimizes face-to-face contact.

Teacher Planning of Classroom:

- Desks/tables spaced to provide maximum physical distancing whenever possible.
- Flexible seating may be limited to prevent cross contamination of surfaces.
- **Students sit at same desk every day (separate from other cohort of students (AM/PM, A/B))**
- Teachers will establish/enact [PBIS classroom procedures](#) for entering and exiting to maximize social distancing (Partly done through PBIS Committee)

Non-Classroom/Public Spaces

Arrival/Drop off: Start of School

All students are to not arrive to campus until 7:40 and then proceed immediately to classroom
Bell will signal when families can come on campus at 7:40 (2nd bell at 7:50) and then at 11:25 for PM
Families are not to be on campus for morning drop off except for the following:

- TK/K/1st Grade families can walk child to front door of classroom
- Families of Tk-1st then proceed off campus through use of arrows on walkways (see map below)

Departure/Pick up: End of School day

TK-1st grade parents can pick up directly at classroom door and proceed immediately off campus unless picking up lunch at which point they go to cafeteria and then off campus.

2nd-6th: Proceed directly off campus without parent support at conclusion of AM and PM.

Designate routes for entry and exit, using as many entrances as feasible. Put in place other protocols to limit direct contact with others as much as practicable including in hallways and movement around campus during "movement times": Recess, Ingress/Egress, Lunch

Multiple points of entry publicized to parents [Map here](#).

Access areas publicized to parents (including back gate, Kinder playground (all 3 gates), Emergency gate to blacktop.
Flow of movement intended for all "moving times" (ingress/egress, recess, lunch) (**Not individual movement**)

Limit nonessential visitors, volunteers, and activities involving outside groups.

Campus access will be limited to staff, students, and parents on official business ONLY (Parent Meetings, IEP's, etc.)
No volunteers and visitors on campus).
Indoor campus facilities use will not be available for use by outside groups at this time.

Serve meals/lunch more frequently, outdoors, or in classrooms instead of cafeterias or group dining rooms where practicable. Where cafeterias or group dining rooms must be used, keep students together in their cohort groups, ensure physical distancing, and consider assigned seating.

- Lunch information found on AM/PM Reopening plan [here](#) (and above)

Reduce or eliminate non-education large gatherings of staff and students including assemblies, rallies, athletic competitions, concerts, etc.

- All assemblies and large group activities suspended until further notice.
- PBIS drawings: Done virtually and video sent out on Thursday/Friday to all staff.
- School Connectedness Committee (if operational can discuss additional options to engage staff/students).

Limit Sharing

Ensure adequate supplies to minimize sharing of high-touch materials (art supplies, equipment, etc.) to the extent practicable or limit use of supplies and equipment to one group of children at a time and clean and disinfect between uses.

- [Recess Zones](#): 1 class per zone (Max of 4 Zones).
- Zones remain for entire week. (Then move sequentially: 1 to 2, 2 to 3, 3 to 4, 4 to 1)
- Playground equipment assigned to each class and used by that class **only** (Equipment will be sanitized daily)
- Classroom drinking fountains will not be accessible for drinking.
- Signage posted at water fountains (where feasible) instructing students to fill water bottles and/or cups.

Avoid sharing electronic devices as much as practicable. Where sharing occurs, clean and disinfect between uses.

- Students bring district issued Chromebook in their backpack to school and home each day.
- Those not issued a district Chromebook will be assigned 1 to use each day in class (Same one each day)
- Shared computers and other equipment regularly wiped down throughout the school day as feasible.

Train All Staff and Educate Families

Communicate with staff about preventing the spread of COVID-19 if they are sick, including the importance of not coming to work if they have symptoms, or if they or someone they live with has been diagnosed with COVID-19 as well as learning how to identify symptoms

Self Screening Checklists:

- [Employee Self Screening Check List](#) (Staff should conduct frequently)
- [Student Self or Parent/Guardian Screening Check List](#) (Messaging to parents to check frequently).

Protocol for what to do when someone is sick or concern over symptoms:

- District Scenario Protocols are followed (found [here](#))

Plan for When a Staff Member, Child, or Visitor Becomes Sick

Work with school administrators, nurses and other healthcare providers to identify an isolation room or area to separate anyone who exhibits symptoms of COVID-19.

All Health office materials moved to Room 11 (including Fridge, bed, chairs 6 ft apart, Health Aide and Support)

- Back up emergency Isolation Room: Office Conference Room
- Any students/staff exhibiting symptoms should immediately be required to wear a face covering and waits in an isolation area until transported home or to a healthcare facility, as soon as practicable.

Additional Health Aide Support & COVID Liaison (Documentation, notifying officials/family/staff, Assisting Melissa):

- Office staff trained on health support in case of absence of Melissa
 - [Elementary Alternate Locations & Assignments](#)
 - Includes: Contacting District Office and notifying families & staff per [district protocol](#).

Considerations for Partial or Total Closures

Establish clear, data-based criteria for when partial or total school closures due to COVID-19 outbreak and spread.

- Teachers/students/staff that are positive for COVID-19: Will follow consultation with the Local Health Officer.
- **Individual school closure may be appropriate when there are multiple cases in multiple cohorts at a school or when at least 5 percent of the total number of teachers/student/staff are cases within a 14-day period, depending on the size and physical layout of the school.**
- The Local Health Officer may also determine school closure is warranted for other reasons, including results from public health investigation or other local epidemiological data.
- A superintendent should close a school district if 25% or more of schools in a district have closed due to COVID-19 within 14 days, and in consultation with the local public health department.

Establish clear, data-based criteria for when classrooms or schools will reopen and the process to insure this happens in a matter compliant with health and safety guidance.

- Schools may typically reopen after 14 days and the following have occurred: Cleaning and disinfection Public health investigation Consultation with the local public health department.
- Districts may typically reopen after 14 days, in consultation with the local public health department.
- [CDPH COVID-19 and Reopening In-Person Learning](#)